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OIT-10356-86  
3 January 1986

MEMORANDUM FOR: All General Operations Group Personnel

FROM:   
Chief, General Operations Group/OIT

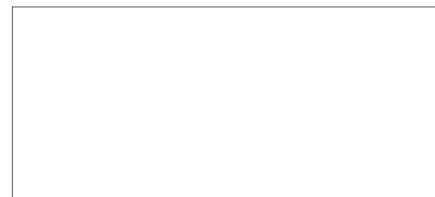
SUBJECT: General Operations Group Organization (U)

REFERENCE: OIT Notice 20-14-85, dtd 31 Dec 85

1. General Operations Group will consist of three major Activities that provide information services to the CIA. A fourth unit will provide integrated monitoring of all OIT services and will coordinate resolution of problems. The following short descriptions are to provide you with some basic information about the new organization. This is a "high" level description and does not provide detailed functional breakouts. The details about the divisions and branches are to be developed by the Activity Chiefs. More details will be made available to you as they are approved.

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Systems Manager and Senior Duty Officers: Provides a senior level point-of-contact for the status of all operational OIT services. A OIT Service Desk for end-users to report all problems and troubles will be created using augmented current Trouble Desk resources. This 24 hour-a-day function will report to the Senior Duty Officer. [redacted]

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2. At this time we are not prepared to assign everyone to his or her new Activity, Division, or Branch. We hope to do that in the very near future. However a few announcements can be made at this time:

25X1 a. As of 6 January 1986, [redacted] will be Acting Chief, Data Center Management Division.

25X1 b. As of 6 January 1986, [redacted] will be Acting Chief of the Information Management Division components that were transferred to General Operations Group 25 November 1985. Mrs. [redacted] will report to Chief, Data and Voice Processing Activity.

25X1 c. As of 6 January 1986, [redacted] will be Acting Chief, Data Telecommunications Branch vice [redacted] reassigned.

25X1 d. As of 8 January 1986, [redacted] will be Acting Chief, Headquarters Facility Division..

25X1 e. For the period 8 to 13 January, [redacted] will be Acting Chief, General Operations Group while [redacted] is on annual leave. [redacted]

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3. Until further notice the following Division and Branch Chiefs will report directly to Chief, General Operations Group:

- a. Acting Chief, Headquarters Facilities Division.
- b. Chief, Voice Communications Branch.
- c. Acting Chief, Data Telecommunications Branch.

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d. Chief, Data and Voice Processing Activity:

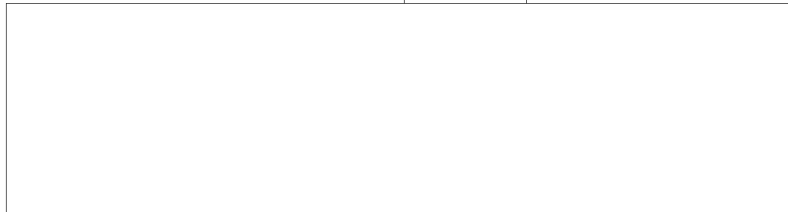
e. Systems Manager.

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4. I'm aware that many of you are anxious to get on with the new organization. So am I. These are exciting times in information technology and hopefully this organization will help us get the job that CIA needs done. We must keep in mind that the organization is not the solution but is merely a way that helps each of us do our jobs more efficiently and effectively. Our new organization is not perfect; it will need tuning. I know I can depend upon you to support it, help your chiefs to implement it, and identify how it can be improved.

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cc: D/OIT  
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